

Using the Touchpad:

3rd 5th and 7th Floor Courtrooms

(Judges Ambrose, Cohill, Conti, Fisher, Landcaster, Schwab)

Main Screen:

Doc Cam*:	Turns on and switches to Document Camera (ELMO)
VCR/DVD*	Switches to DVD/VCR
Laptop 1	Switches to CARTS hookup
Laptop 2	Not Used
Aux VID	Switches to regular Video and audio cables
Aux S-Vid	Switches to SVideo cable
Evidence	Raises, mutes, or Lowers the volume level for the cart to the courtroom.



Notes:

*Selecting the Document Camera or the VCR/DVD will take you to a 2nd screen that will enable you to operate the selected item via this touchpad.

If the Touchpad appears to be "off" or blank it's in standby, touch the screen anywhere to turn back on

The VCR/DVD Button DOES NOT turn the deck on, it must be turned on manually via the POWER button that is located on the VCR/DVD itself. (If not used it will turn off within 30 to 45 minutes or so)

The Video connection is via a push in cable with one large pin in the center. The SVideo connection has 4 tiny pins in a black plastic plug style connector.

To turn OFF the Document Camera, there is a POWER OFF button that appears once the document camera is selected.

Controlling the DVD/VCR and Document Camera:

DVD/VCR Screen: (Make sure the DVD/VCR is Turned ON)

VCR:	Selects VCR Operation
DVD:	Selects DVD operations
Play, Stop etc	Controls the selected device
Menu*	Goes to DVD's Menu
Enter*	Selects items from DVD menu
Arrow Keys*	Moves around selectable items that are in the DVD's Menu
Volume/Mute	Affects output volume.



*These functions do not have a use when using the VCR.

Document Camera Screen

Power Off*	Turns off Document Camera
Off	Turns off the camera lights only
Upper/Lower	Turns on, and toggles lamps
Zoom+/-	Zooms in, and out on item
Focus +/-	Focuses image (usually not needed as camera has autofocus)
Neg/Pos	Negative, and Positive Image (Used when negatives are shown via camera. Default is Pos)



*Camera is turned on as soon as you press the Doc Cam button to switch to it, it takes about 10 seconds for the camera to power up.

Using the Touchpad:

6th and 8th Floor Courtrooms

(Judges Cohill, Bloch, Diamond, McVerry, Standish, CR 6B)



Main Touch Screen: Functions identically to use listed for 3rd, 5th and 7th Floor Courtrooms

10 Faceplate buttons are used by court staff to turn on, and off equipment and typically are not used by attorneys, paralegals and other non-court staff.

Exception: the **ATC** Button (Middle Left) switches to the Speakerphone, the main screen will change to a number pad that allows for speaker phone calls to be dialed. Pressing the **VIDEO** button after the call returns to the main menu.

Notes:

See Notes for 3rd, 5th and 7th floor touchpads

Using the Nomad Touchpads:

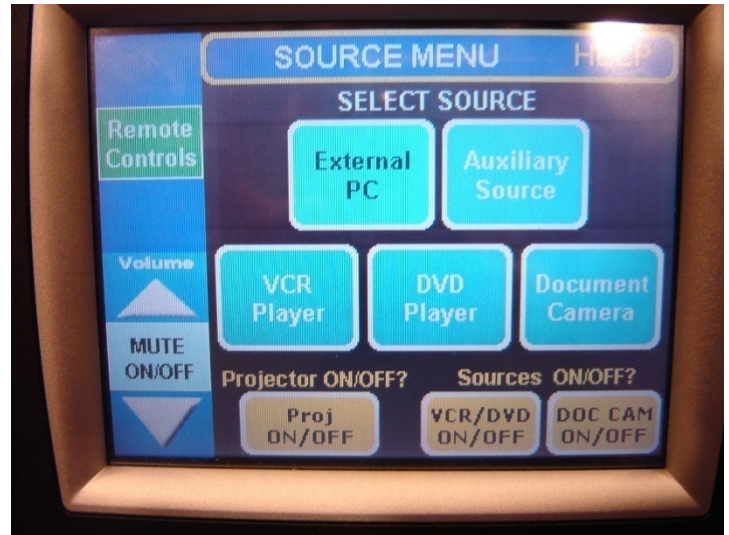
Judge Gibson, Johnstown
Pittsburgh Magistrate Courtrooms

Main Screen*:

External PC:	Laptop Hookup Cable
Aux Souce	Video Hookup Cable
VCR Player	VCR Part of DVD/VCR
DVD Player	DVD Part of DVD/VCR
Document Camera	Turns on and switches to Document Camera

ON/OFF Buttons turn on, or off item listed

(No Button for Projector in Magistrate systems)



VCR Player Screen*:

Source Menu:	Back to Main Screen
Play, REW, STOP etc	Operates VCR functions
VCR/DVD On/Off	Turns deck on/off
Cycle Thru Input Jacks	If recording, chooses which input (Front back S-VID) you record



* ALWAYS operate Johnstown's DVD/VCR and Document Camera from the Touchpad, never use the buttons on the equipment as this could cause the system to lock up.

Using the Touchpad:

Johnstown and Magistrate Courtrooms*

DVD Screen:

Source Menu:	Back to Main Screen
Back	Same Function
Play, REW, STOP etc*	Operates DVD functions
Disc Menu	Goes to DVD's menu
Arrows and Enter	Used for selecting items from the DVD's menu
VCR/DVD On/Off	Turns deck on/off



Document Camera Screen:

Source Menu/Back:	Back to Main Screen
Auto Focus	Tap to focus image
Text Image	Toggles between 'text' and 'photo' modes
Zoom – Zoom +	Zooms In and Out
Pos/Neg	Switches to Neg/pos
Rotate	Rotates Image 90 deg
Doc Cam On/Off	Turns camera on or off
Lights Cycle	Cycles between upper, lower, and no lights on camera.



*With the Johnstown NOMAD Podium ALWAYS operate items from the Touchpad, never use the buttons on the equipment as this could cause the system to lock up.